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REPUBLIC OF KIRIBATI

MEMORANDUM

From : Secretary, MCIA

File Ref: 1/44

Date: 27/01/25

To: Secretary, MFED

Subject: Request for Approval to Proceed with Open Competitive Procurement and Reduction of Tender Days

Dear Secretary Koin,

I am writing to seek your approval regarding the procurement process for the construction services related to works on the official residence of the Honorable Minister. As you are aware, we previously opened the tender for this procurement; however, none of the contractors submitted their tenders within the given timeframe.

Given the lack of response, we propose to proceed with an Open Competitive Procurement process to ensure transparency and allow broader participation from potential contractors. Additionally, we kindly request your approval to reduce the tender period to 10–15 calendar days. This adjustment aims to expedite the procurement process while maintaining fairness and compliance with procurement regulations.

Your kind approval will enable us to proceed promptly with the necessary steps.

Thank you for your attention to this matter. We look forward to your favorable consideration.

Sincerely,

Teneka R Tearo Namakin
For Secretary



rec'd 27/01/25

Approved
15 days
29/1/25